



Northeastern Catholic District School Board

DELEGATION OF AUTHORITY

Policy Number: E-7

Authority: 17-222/20-70/23-66

POLICY STATEMENT

The Northeastern Catholic District School Board (NCDSB) is committed to maintaining safe, inclusive, and equitable learning environments for students, families, and staff. In accordance with required legislative responsibilities, the NCDSB may delegate authority when an administrator is absent from the school to ensure that the provisions of safety, discipline, student behaviour, and well-being are upheld.

REFERENCES

Education Act Ontario Regulation 472/07
Human Rights Code of Ontario
Ontario North East Region Police and School Protocol
Policy Program Memorandum (PPM)
144 Bullying Prevention and Intervention

4.0 When assigned to the role of Teacher in Charge on a designated day, the provisions of delegation of authority shall apply.

5.0 The Teacher in Charge who is delegated authority will be responsible to:

- i) Receive reports from Board employees and transportation providers about incidents for which suspensions or a recommendation to expel might be made and communicate this information to a school administrator at the earliest opportunity for decisions regarding suspension or recommendations regarding expulsion or expulsion within delegation of authority;
- ii) Conduct investigations to determine the nature of an incident, and in the event whether or not the incident is one for which a suspension or expulsion might be imposed;
- iii) Report incidents for which a suspension or expulsion might be imposed to a school administrator at the earliest opportunity;
- iv) Provide information to a parent/guardian of a pupil about an incident causing harm, provided that the pupil is not an adult and that you are not of the opinion that reporting the information might put the pupil at risk of harm and/or not be in the pupil's best interest;
- v) Implement progressive discipline measures following the investigation of an incident that does not require consideration of a suspension or expulsion as a consequence;
- vi) Contact the police in an emergency or in the event of an incident requiring police involvement in accordance with the Ontario North East Region Police and Board Protocol.

6.0 The Teacher in Charge who is delegated authority for discipline matters must regulate and implement their duties and decisions as required by the *Education Act*, Board policies, administrative procedures, all applicable collective agreements, and the Human Rights Act of Ontario.

7.0 The ROT/Tncerequi92 (re7.2 Tf0.001.163 Tr)10 (in)-1 (n)6 (t)-32.32as